

Accessing Form 1098-T



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STUDENT FINANCIAL SERVICES

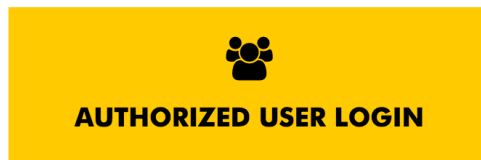
Note: Students must grant access (see instructions [here](#)) before Authorized Users can view the 1098-T.

IMPORTANT:

You **MUST** have a computer with Adobe Acrobat Reader 8.X or higher to view your electronic 1098-T statement. Statements may not display properly on all mobile devices.

Step 1: Go to www.baylor.edu/ebill and choose either the "Student" or "Authorized User" login button.

View & Pay Bill



View Your Bill

You can locate your bill in the E-Bill System under the **My Account** tab by selecting **Statements**.

Step 2a: Students will log in using their BearID and Password, along with their Duo two-factor authentication.



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BearID

bobby_baylor

Password

.....

Do Not Remember Login

Log In

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Step 2b: Authorized Users will be sent to the E-Bill System where they will log in using their Email Address and Password they were set up with.

Step 3: From the home page, click "View Statements" on the latest 1098-T Statement link.

Step 4: Select "View" next to the 1098-T Tax Statement year that you would like to view.




Step 5: You will be directed to a third-party 1098-T processor page hosted by ECSI. Click on "View" after selecting the tax year in order to view or print your 1098-T statement.

Below are the tax documents available for your account.

View	Year	Type
<input checked="" type="radio"/>	2019	1098-T
<input type="radio"/>	2018	1098-T
<input type="radio"/>	2017	1098-T

Close Window

Enter code



Note: Disregard the box at the bottom that requires you to enter a code.